



प्रधान मुख्य आयकर आयुक्त का कार्यालय,

आन्ध्र प्रदेश एवं तेलंगाना

Office of the Principal Chief Commissioner of Income Tax
Andhra Pradesh & Telangana

10वीं मंजिल, 'सी' ब्लॉक, आयकर शिखर, ए.सी. गार्ड्स, हैदराबाद-500 004
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फ.सं.प्र.मु.आ.आ/प्रश/१९(१४)/२०२१-२२

F.No.Pr.CCIT/Estt/19(14)/2021-22

दिनांक: ०१.०७.२०२१

Date: 01.07.2021

MEMORANDUM

Sub: Establishment - I.T Department, Hyderabad – **Workshop on Book Keeping** conducted by MSTU, Visakhapatnam – from **05.07.2021 to 07.07.2021 (03 days) – ONLINE COURSE** - Nomination of candidates – Regarding.

अनुलग्नक के अनुसार कर्मचारियों को उपरोक्त आन लाइन कार्यशाला के लिये ०३ कार्य दिवस ०५.०७.२०२१ से ०७.०७.२०२१ (०३ कार्य दिवस) के लिए नामित किया गया है।

The officials as per the **ANNEXURE** are hereby nominated for the above mentioned **online** workshop to be held from **05.07.2021 to 07.07.2021 (03 working days)**.

The concerned Heads of Office are directed to relieve the officials so as to enable them to attend the training.

The Principal Chief Commissioner desires that the officials sponsored for training should not apply for leave during this period. It is needless to emphasize that the trainees should avoid going on leave during the training period. If any of the officials has already applied for leave, he/she should suitably revise the period of leave so that he/she can attend the training. Attending the training is obligatory and absence there from will be treated as dereliction of duty.

In view of present restrictions to contain spread of COVID -19 and under the directions of DTRTI Bengaluru, **the above mentioned course is planned for online mode. The platform being used for delivery of live online classes is MS Teams (Microsoft Inc.). The application is available in Google Play and App Store of Apple products in Mobile Phones. Both Windows & IOS of desktop/ laptops/tabs will support the application. To access the above said live classes the user has to install and login through Mobile Phone/Systems to attend the online Lectures. The Link & credentials for joining lecture and schedule for the courses will be shared through email or SMS or Whatsapp by the MSTU, Hyderabad.** The officials whose EmailIDs/Mobile No.s are not displayed in the annexure shall contact the officials of **MSTU, Visakhapatnam**; Sri. Lopinti Murali Krishna, ITI (8328264981) and Sri. Satyendra Manohar, OS (8985971626) for link and credentials to attend the online classes.

It is noticed that officials nominated for training courses are seeking exemption from attending the training citing various reasons. In this regard, it may be noted that the officials who have already attended training should invariably attend. The officials filing representations for cancellation of nominations should attend the training invariably unless there is a communication from this office regarding cancellation of their nomination for the training.

B. Srinivas RAO

(बी. श्रीनिवास राव)/ (B.SRINIVASA RAO)

सम्युक्त आयकर आयुक्त (ओ.एस.डी)(मुख्या)(प्रशासन)

Jt. Commissioner of Income Tax(O.S.D)(Hqrs.)(Admn.)

प्रधान मुख्य आयकर आयुक्त का कार्यालय

O/o. Pr.CCIT, AP & TS, Hyderabad.

- Copy to: 1. The officials concerned through their Heads of office.
2. The Heads of office concerned
3. The ITO(MSTU), Visakhapatnam.

ANNEXURE

LIST OF OFFICIALS NOMINATED FOR WORKSHOP ON BOOK KEEPING FROM 05/07/2021 TO 07/07/2021 CONDUCTED BY MSTU,
VISAKHAPATNAM

Sl. NO.	Emp. No.	Name of the Official (S/Sri./Smt./Ms)	Rank	OFFICE	STATION	Mobile No.	Mail-id
1	118201	RAMANA G	OS	ADCIT, RNG-1, VISAKHAPATNAM	VISAKHAPATNAM	8985971501	RAMANAGUDISETTI@INCOMETAX.GOV.IN
2	147613	SURESH S	OS	ADCIT, RNG-2, VISAKHAPATNAM	VISAKHAPATNAM	8985971514	SURESH11495@GMAIL.COM
3	175602	PULAPAKALA V RAKESH	STA	ITO(ReAC)(AU)-4(4)(4), HYDERABAD	BHIMAVARAM	9753457305	RAKESH.PULAPAKALA@INCOMETAX.GOV.IN
4	175625	CHAPPA SHANKAR RAO	STA	CIT(APPEAL UNIT)-1, RAJAHMUNDRY	RAJAHMUNDRY	7901599583	SHANKARLUCKIEST@GMAIL.COM
5	175580	BOTCHA ASHOK NAIDU	STA	PRCIT(ReAC)(AU)-1, VISAKHAPATNAM	VISAKHAPATNAM	7901599593	ASHOKNAIDU.BOTCHA@INCOMETAX.GOV.IN
6	181834	MD ARIF KHALIL	STA	ADCIT, RNG-1, VISAKHAPATNAM	VISAKHAPATNAM	8985971488	MDARIF.KHALIL@INCOMETAX.GOV.IN
7	175502	MD IFTEKHAR	STA	ADCIT, CENTRAL RNG, VISAKHAPATNAM	VISAKHAPATNAM	8985971564	IFTEKHAR.MD@INCOMETAX.GOV.IN
8	174290	SOMIRON GHOSH	STA	ADCIT(ReAC)(AU)-1(3), VISAKHAPATNAM	VISAKHAPATNAM	8910718405	SOMIRON.G@INCOMETAX.GOV.IN
9	175626	PRASAD ALLUVADA	STA	ADCIT, RNG-1, VISAKHAPATNAM	VISAKHAPATNAM	9963332154	PRASAD.A@INCOMETAX.GOV.IN
10	175622	LAVETI SUDHAKAR RAO	STA	IT OFFICE, SRIKAKULAM	SRIKAKULAM	7901599594	LAVETI.SUDHAKARAO@INCOMETAX.GOV.IN
11	176488	RAVI KUMAR MADHIBOYINA	STA	DCIT(IT), VISAKHAPATNAM	VISAKHAPATNAM	8985970245	RAVIKUMAR.MADHIBOYINA@INCOMETAX.GOV.IN
12	174284	BHOGE LA SANDEEP	STA	ADCIT, RNG-1, VISAKHAPATNAM	VISAKHAPATNAM	8897701580	SANDEEPBHOGE LA@INCOMETAX.GOV.IN
13	171350	MANOJ KUMAR	TA	ITO(ReAC)(VU)-1(3)(4), GUNTUR	VISAKHAPATNAM	8985970545	
14	177115	DILLISWARA RAO MALLA	TA	PRCIT(CENTRAL), VISAKHAPATNAM	VISAKHAPATNAM	9494588961	DILLISWARARAO.MALLA@INCOMETAX.GOV.IN
15	172652	PURUSHOTTAM KUMAR	TA	PRCIT(ReAC)(AU)-1, VISAKHAPATNAM	VISAKHAPATNAM	8985972136	PURUSHOTTAM.KUMAR2@INCOMETAX.GOV.IN
16	178201	BHAVANNARAYANA CHOLLANGI	TA	PRCIT-1, VISAKHAPATNAM	VISAKHAPATNAM	8985971361	CHOLLANGI.BHAVANNARAYANA@INCOMETAX.GOV.IN
17	174630	CHANDAN KUMAR RAI	TA	SR AR, VISAKHAPATNAM	VISAKHAPATNAM	8985972251	CHANDAN.RAI@INCOMETAX.GOV.IN
18	171706	RAJ ANAND	TA	ADCIT(CENTRAL), VISAKHAPATNAM	VISAKHAPATNAM	8985972026	RAJ.ANAND@INCOMETAX.GOV.IN
19	177535	BALIVADA KRANTHI KUMAR	TA	IT OFFICE, VIZIANAGARAM	VIZIANAGARAM	8985972246	KRANTIKB@GMAIL.COM
20	172366	JAYANTHI DIVYA	TA	ITO(ReAC)(AU)-1(2)(2), VISAKHAPATNAM	VIZIANAGARAM	8985972273	DIVYA.JAYANTHI@INCOMETAX.GOV.IN

B. Srinivas
11/7/21